

MSW
THIRD SEMESTER
SOCIAL WELFARE ADMINISTRATION & NGO MANAGEMENT
MSW-302

(Use separate answer scripts for Objective & Descriptive)

Duration: 3 hrs.

Full Marks: 70

(PART-A : Objective)

Time: 20 min.

Marks: 20

Choose the correct answer from the following:

1×20=20

1. Which method of social work is related to the process of transforming social policy into social welfare?
 - a. Social Work Research
 - b. Community Organization
 - c. Social Action
 - d. Social Welfare Administration
2. Which of the following statement is not correct?
 - a. Social Welfare administration is a branch of public administration.
 - b. An administrator in social welfare need to guide his subordinate and essentially to be authoritative.
 - c. Social Welfare Administration differs from public administration in the quality of person needed for their respective service.
 - d. All of the above
3. Scope of Social Welfare administration includes:
 - a. Social Problems
 - b. Social Service
 - c. Social Security
 - d. All of the above
4. The concept of POSDCORB includes:
 - a. Rewarding
 - b. Reporting
 - c. Cooperation
 - d. Sops
5. Concept of..... is considered to be the basic postulate of the discipline of social welfare organization.
 - a. POSDCORB
 - b. PODSCORB
 - c. PSODCORB
 - d. POSDCROB
6.is an essential part of society and a dominant factor in the successful implementation.
 - a. Public Administration
 - b. NGO
 - c. Welfare administration
 - d. State
7. Social Policy aims at bringing:
 - a. Social change
 - b. Social thought
 - c. Social welfare
 - d. None of the above
8. A good social administrator should have following characteristics:
 - a. Centralised leadership
 - b. Specialised knowledge
 - c. Division of labour
 - d. All of the above
9. Social Welfare requires:
 - a. Specialised knowledge
 - b. Bookish knowledge
 - c. Particular knowledge
 - d. Group knowledge

10. Which points about social welfare administration is correct?
 - a. Administration is a dynamic process keeps its continuity of reaching the goal.
 - b. The administrative process goes on for meeting a common purpose or goal.
 - c. Planning, organizing, leadership, decision making, authority and communication are essential ingredients of administrative process.
 - d. All of the above.
11. Which of the following are principles of Social Welfare Administration?
 - a. Adjustment between objectives, policy and programs of the agency.
 - b. Coordination between area of work, resources and authority at every level of administration.
 - c. Leaders and staff members are encouraged and expected to accept one and another accordingly and work with non-judgmental attitude.
 - d. All of the above.
12. What is the mission of Indian Council for Child Welfare?
 - a. To ensure for the children their basic human right to survival, physical, mental and social development and opportunity to grow to their full potential.
 - b. To work for the protection of children against neglect, abuse and exploitation.
 - c. To promote enactments of legislation relating to matters concerning children and their welfare and to work towards the implementation of the provisions.
 - d. All of the above.
13. Under which Act, NGOs are registered in India?

a. Indian Companies Act 1956	b. Societies Registration Act 1860
c. Societies Registration Act 1960	d. Charitable Organization Act 1860
14. What is an NGO?

a. A profit making company	b. A social welfare organization
c. A Self-help group	d. None of the above
15. Which of the following are functions of welfare state?
 - a. To facilitate the disadvantage population to meet basic needs.
 - b. To provide certain services on sustainable basis in the area of health and education.
 - c. To cater to the materialistic needs of the population.
 - d. To lower down the inequality in society.
16. A person who will initiate changes in the organization is called?

a. Consultant	b. Trainer
c. Change agency	d. Councillor
17. The voluntary organization render their services in the field of.....

a. Social policy	b. Social welfare
c. Social growth	d. Social action
18. What do you mean by CSR?

a. Company Social Responsibility	b. Community Security Report
c. Corporate Social Responsibility	d. Community Saving Resources
19. What is Aide et action?

a. An International NGO	b. A political party
c. A pressure group	d. A women's association
20. What is ERD Foundation?

a. A trust	b. An NGO
c. A society	d. A Company

[PART-B :Descriptive]

Time: 2 hrs. 40min.

Marks: 50

[Answer question no.1 & any four (4) from the rest]

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| 1. What is Social Welfare Administration? Define the principles of Social Welfare Administration. | 3+7=10 |
| 2. Define the need of Indian Council for Child Welfare. | 5+5=10 |
| 3. What is Indian Council for Child Welfare and what are the mission, vision and guiding values of the organization? | 3+7=10 |
| 4. Highlight the difficult circumstances faced by children in India and appropriate measures to overcome it. | 10 |
| 5. Describe the role of Planning and Organizing in social welfare administration. | 5+5=10 |
| 6. Define Strategic Planning and its importance for NGO management. | 5+5=10 |
| 7. Describe Social Welfare Administration as a method of Social Work. | 10 |
| 8. Discuss Societies Registration Act, 1860. | 10 |

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